

**Arizona Sports & Tourism Authority**

**Minutes of a Meeting of the Arizona Sports & Tourism Authority  
Youth and Amateur Sports Committee  
March 17, 2005, 10:00 a.m.  
Arizona Sports and Tourism Authority Offices  
14500 N Northsight Blvd, Suite 312 (Conference room)  
Scottsdale, AZ 85260**

**Attendance**

**Members**

Bill Peltier, Chairman  
Herman Orcutt  
Verma Pastor (absent)

**Staff**

Ted Ferris, President/CEO  
Kerri White, Youth Sports Grant Coordinator

1. Call to Order. A public meeting of the of the Arizona Sports & Tourism Authority (the "Authority") Youth and Amateur Sports Committee (the "Committee") was held in the Conference Room at the offices of the Authority, 14500 N Northsight Blvd, Suite 312, Scottsdale, Arizona 85260, on Thursday, March 17, 2005 at 10:00 a.m. A quorum being present, and the meeting having been duly noticed and called, Chairman Peltier called the meeting to order.

2. Consideration of Minutes from December 16, 2004 Meeting. Chairman Peltier asked for a motion to approve and ratify the minutes of a meeting of the Committee held December 16, 2004 (Exhibit A). Mr. Orcutt moved the approval of the minutes. The motion was seconded by Mr. Peltier. It unanimously carried and it was resolved that the minutes of the December 16, 2004 meeting be approved.

3. Discussion of 2005 Youth and Amateur Sports Biennial Grant Program. Chairman Peltier opened discussion on the 2005 Youth and Amateur Sports Biennial Grant Program (Exhibit B) by inviting Kerri White to give an overview of this year's process and

materials. Ms. White reviewed the six workshops that were scheduled for potential applicants. She also listed key dates in the grant program timeline that included a June 1 deadline for submitting applications and making recommendations of awards in September. She then reviewed the evaluation process and explained that a small core group of people from the Maricopa Council for Youth Sports and Physical Activity (MCYSPA) would be assisting in the evaluations and would have to first go through an evaluator's workshop to ensure consistency from each person in how they evaluate. Mr. Ferris expressed a concern of conflict of interest in having people evaluate proposals that may have also submitted a grant application. He recommended to the committee that it should be a group of people who will not be submitting an application. Both Mr. Peltier and Mr. Orcutt agreed with Mr. Ferris's suggestion. Ms. White said she had compiled an Evaluator's Survey and will send out to MCYSPA Members and will communicate that stipulation.

Ms. White gave a recommendation of \$2,200,000 for the maximum amount of funding that would be available for this grant cycle. Mr. Ferris asked if the committee would like to approve that amount. Mr. Peltier agreed and asked for a motion to approve. Mr. Orcutt moved the approval of a maximum of \$2,200,000 in funding available. The motion was seconded by Mr. Peltier. It unanimously carried and it was resolved that there will be a maximum of \$2,200,000 in funding available for the 2005 Biennial Grant Program.

Mr. Ferris asked committee members if we should discuss different types of requests for funding that the Authority periodically received. He noted a letter just received from Doug Moss with the Phoenix Coyotes that requested \$1,000 for the YMCA President's Club. Mr. Ferris mentioned that the Quick Grants Program was established for the smaller needs. Mr. Orcutt recommended that this may be a good topic to bring forth to the entire Board of Directors so that

they may adopt some formal policy for these requests. The discussion was tabled after all agreed it should be brought to the attention of the full board at a later meeting.

Ms. White continued to review the 2005 Grant Program by explaining the minor changes with the Grant Application. She said the new application was made more “computer friendly” and detailed the process and listed Frequently Asked Questions. She said the intention was to make it a smooth process for the applicant and a smooth process in evaluating the applications.

4. Discussion of funding request from Maricopa Council on Youth Sports and Physical Activity (MCYSPA). Chairman Peltier invited discussion on the proposed funding request from MCYSPA. Ms. White provided an overview on the \$75,000 a year request and told committee members that the money would go towards a strategic action plan which includes a Community Needs Assessment Study and additional work on the Geographical Information System that the Authority created on Youth and Amateur Sports Facilities. Ms. White said she would recommend the \$75,000 a year in funding for three years with a review after each year to ensure a consistent budget that was proposed and to ensure other funding partners were there. Chairman Peltier asked for a motion to approve funding and Mr. Orcutt moved for approval for funding. The motion was seconded by Mr. Peltier. It was unanimously carried for further consideration by the Board of Directors.

5. Youth Sports Projects Update. Chairman Peltier asked Ms. White to inform the Committee on any updates with the Authority’s current youth sports projects. Ms. White said that Galveston Elementary School was installing a fitness trail today and she would be going out there in a couple of weeks to take photos. She also reviewed three upcoming ceremonies for Glendale YMCA, Desert Mountain Park and ASU West Community Park that would involve Authority representatives.

6. Announcements of future meeting dates and other information concerning the Committee. Chairman Peltier stated that there was no reason to schedule another meeting at this time.

7. Adjournment. There being no further business to come before the Committee, upon motion duly made by Mr. Orcutt, seconded by Mr. Peltier, and unanimously carried, the meeting adjourned.

EXHIBIT A

EXHIBIT B

## EXHIBIT C